

Catholic School Council (CSC) Meeting Minutes

Date: Wednesday September 18, 2024

Time: 6:00pm - 8:00pm

Location: St. Francis of Assisi Catholic School Library, 2480 Thorn Lodge Dr., Mississauga, ON L5K 1L5

A. Routine Matters

1. Call to Order and Attendance

Ms. Rosanna Commisso - Principal

Mrs. Tammie Cameron – Vice Principal

Jenna Shugg – Co-Chair

Katherine Irvine – Co-Chair

Jennifer Nunes- Secretary

Melissa DiMauro - Treasurer

Michelle Baker- OAPCE

Ms. Diana Savoia – SERT/ELL Teacher Representative

Catherine Keogh – Parent Voting Member

Vita Emmanuel – Parent Voting Member

Viviane Bonfim – Parent Voting Member

Amy Duke – Fundraising Coordinator

Marianne Krzal – Fundraising Coordinator

Lydia Gustin – Parent Voting Member

2. Opening Prayer – Ms. Commisso

3. Land Acknowledgement – Provided by SFA

4. Approval of Agenda – Motion put forward by Jennifer, second by Jenna Shugg, motion carried.

5. Approval of Catholic School Council Minutes – June 12, 2024 – Motion by Jenna Shugg, Second by Marianne Krzal. Motion Carried.

a. Business Arising from the June 2024 Minutes; Soccer remains removed from certain classes. Soccer has been banned by certain school classrooms due to aggressive behaviour, and serious injuries sustained. When they provide a code of conduct and sign the list. If someone breaks the Catholic Code of Conduct, they lose the privilege to play soccer on the field at recess. Student safety is paramount.

B. Trustee Update – No update provided

1. Chair/ Treasurer's Report – Final Annual. Some outstanding items remain. \$4600 in the bank however there remains one more pizza day from 2023-2024 school year to be paid for and funfair pizza. Tracy is looking into this.

Woodward Meats cheque was not yet deposited. Cheque received in June.

Total revenue 2023/2024 \$67520; not include cash from pizza from the last 3 months of school.

Expenses \$65700

Total Balance \$3790. \$1500 of this is promised to the open house BBQ.

Action Item: Melissa to connect with Tracy to see if cheque is in the school and if not ask Woodward to reissue.

2. Principal Report – Welcome to Mrs. Cameron as VP. Welcome back to Ms. VanStokum. Sacramental and School Mass dates have been set tentatively. Opening mass is October 4, 2024. As dates become finalized, they will be shared with families in the Sizzler.

- Wellbeing conference September 19, 2024.
- A new water fountain and a basketball net in the junior's yard has been purchased and installed over the summer. Total cost was approximately \$7000.
- FDK sensory pathway to be developed this year. School is looking for input for addition to enrich outdoor space for primary grades.
- Code of Conduct Assembly for intermediate students took place September 18. Assembly for younger students in the coming days. New dress code was addressed in the assembly.
- New PPM 128 Anti-Vaping and Personal Electronic Devices (PED) policies have been put in place from the Ministry. This includes wearable devices. It must be out of sight, off or on silent and in backpacks during the school day. Vape detectors have been installed in the bathrooms in elementary and secondary schools. This PPM mandates consequences for students.
- DPCDSB policy on progressive discipline is being updated. This outlines what progressive discipline steps are required.
- This is the year of the Jubilee. Classes are being encouraged to incorporate this in their classroom prayers once a week.
- Share Life Spirit Week and Food Bank Donations. St. Francis is hoping to raise a bit more money for these causes.
- Terry Fox Run is set for September 27th.
- Truth and Reconciliation week is Sept 24-27th. September 30th is Orange Shirt Day.
- Progress Reports being sent home November 12
- Empower and Lexia Program licences to be renewed. The school has less licences this year than last.
- High Impact Strategies in Math and UFly and Haggerty are programs being used in the classroom.
- Enrollment is 431 for 2024-2025 school year as of September 18th 2024. Primary grades are capped at 20. Re-organization has been completed.
- Grade 7 and 8 have received their Edwin devices

- School Generated Funds are over \$11000 for 2024-2025. This number will drop due to the cost of the basketball net and water fountain that were installed over the summer.
- Kiss and Ride Rules are there to ensure safety of all students and staff. Please be diligent and follow staff instructions.
- Picture Day is September 26, Re-take Day is November 7
- Lunch options are coming back soon. Lunch Box is available on School Cash Online
- Pizza Day is returning. Date TBD
- Lunch Monitors are desperately needed at St. Francis of Assisi. Vulnerable Sector Check needs to update to be a student monitor. Right now, the wait through Peel Police is approximately 6-8 weeks. Those interested that need a letter from the principal for the police station can email the SFA info box for the letter of support.
- Tuck shop are planned to be weekly on Tuesday. Start date TBD

3. **Parish Report** – No report provided. See above re: Sacraments. Dates to be confirmed from Parish and parents to be informed in the Sizzler.

D. Information/ Updates

1. Central Committee for Catholic School Councils (CCCSC) Report – No report provided.
2. Ontario Association of Parents in Catholic Education (OAPCE) Report – Dates of upcoming meeting have not been confirmed yet. Michelle to provide Ms. Commisso with updates as they come.

E. Action Items

1. Dissolution of 2023-2024 CSC.
2. Election of 2024-2025 CSC

Marianne Krzal
 Jenna Shugg
 Vithiya Emmanuel
 Oswald Emmanuel
 Jennifer Nunes
 Viviane Bomfim
 Melissa DiMauro
 Amy Duke
 Niamh Ryan
 Catherine Keogh
 Amanda Higgins
 David Irvine
 Katherine Irvine
 Michelle Baker
 Lydia Gustin
 Rhea Scerri

*Non-voting members can submit agenda items through a voting member or through the info box.
All are welcome to attend meetings.*

Roles and Process of CSC reviewed.

2024-2025 CSC – Executive and Appointed Roles

Co-Chair - Jenna Shugg, Niamh Ryan ACCLAIMED

Treasurer - Melissa DiMauro ACCLAIMED

Secretary - Jennifer Nunes ACCLAIMED

OAPCE Representative - Michelle Baker Appointed

Parish Representative – Unappointed

Teacher Representative - Ms. Diana Savoia

Committee Coordinators

Fundraising Committee – Amy Duke and Marianne Krzal

Graduation Committee – Amy Duke

Proposed Fundraisers/Events:

- Halloween Dance Date: October 31st at SFA; Motion forward Jennifer Nunes, Second Marianne Krzal. Motion carried
- Christmas Event/Family Photos. Date TBD Motion Forward Amy Duke, Second, Michelle Baker. Motion Carried.
- Poinsettia Fundraiser Date TBD. Motion forward proposed by Marianne Krzal, Second Amy Duke, Motion Carried.

Co-Chair Jenna Shugg proposed consideration of programs like Karate Kids during the recess, Soccer Skills building. This would be weekly for a set number of weeks during the lunch hour. Ms. Commisso and Ms. Cameron stated that Companies/Organizations need to apply to be an external presenter and then once approved they can run programs in the school.

3. Distribution of Updated St. Francis of Assisi CES CSC Bi-Laws for review at next meeting

Any feedback on the CSC bi-laws to be provided to Co-Chairs for the next meeting.

Next meetings:

Thursday, October 17, 2024 at 6pm Quorum reached; motion carried.

Wednesday, November 20th at 6pm quorum reached, motion carried

Thursday, January 16th at 6pm; quorum reached, motion carried

Wednesday, March 26th 2025; at 6pm; quorum reached, motion carried

Wednesday, April 23rd 2025; at 6pm; quorum reached, motion carried

Thursday, May 29th 2025 at 6pm; quorum reached, motion carried

Adjournment. Closing Prayer by Jenna Shugg. Motion to Adjourn the meeting brought forward by Amy Duke, Second by Viviane Bomfim. Motion Carried.