

MINUTES

Catholic School Council Meetings

Date: Wednesday June 12, 2024

Time: 6:00pm

Location: St. Francis of Assisi Catholic School Library, 2849 Thorn Lodge Drive, Mississauga, On L5K 1L5

School Council Members Attendees:

Ms. Rosanna Commisso – Acting Principal

Susan Blackmore – Active VP (R)

Ms. Diana Savoia – Teacher Rep (SERT, ELL)

Jenna Shugg – Co-Chair

Katherine Irvine - Vice Chair

Jennifer Nunes - Secretary

Melissa DiMauro- Treasurer

Amy Duke – Fundraising Co Chair

Marianne Krzal – Fundraising Co Chair

Viviane Bonfime – Parent

Catherine Keogh – parent

Other Attendees:

Ms. Nadine Siemons (teacher)

Ms. Maggie Morgielewicz (teacher)

Mr. Herman Vilorio (Trustee)

Rhea Sherri (Parent)

Regrets :

Oswald Emmanuel – Parent

Vita Emmanuel – Parent

Lydia Gustin – Parent

Routine Matters:

1. Call to Order and Attendance
2. Opening Prayer – Katherine Irvine
3. Land Acknowledgment -Jenna Shugg
4. Approval of Agenda

5. Approval of Catholic School Council Minutes Wednesday May 16, 2024; A motion to amend the minutes to include adjust total from Miguel Martinez to \$960.50 to be changed from \$1005.70 put forward by Jennifer Nunes, Seconded by Melissa DiMauro.

- a. Business Arising from the minutes – N/A

B. Trustee Update

Report on Energy conservation provided. DPCDSB commended for doing well. Some discussion about installing solar panels to further reduce their energy footprint however structural limitations exist and need to be considered.

Discussion about reserve school generated funds and limitations. There is discussion about streamlining banking process for all schools using one bank for all. If it moves forward, it will be phased in over time. Mr. Vilorio proposed allowing schools to invest reserve funds in short term GIC to help offset monthly banking costs. This has not been approved by the board at this time.

C. Standing Items

1. Chair/Treasurer's Report

CHAIR REPORT:

- WITS or other social skills/conflict resolution program to be explored for 2024-2025 for the school.
- Council to consider focusing fundraising efforts to go towards technology in 2024-2025 school year.
- Council to consider alternative fundraising including individual donations for the 2024-2025 school year. To be voted on in September meeting.
- A Graduation Committee will be created to help to plan grade 8 graduation for 2024-2025 year.

TRUSTEE REPORT

Melissa DiMauro, Trustee shared an updated Treasurer report.

Total revenue earned throughout the September 2023-June 2024 \$67515.94 + carry over from 2022-2023

Total revenue of the 2023/2024 school year with carry over from 2022-2023 \$69554.88 (NOT including expenses.)

Revenue:	Actual
Woodward Meats (earned last year, deposited this year)	\$100.50
Woodward Meats (earned this year/closes on June 19th)	\$92.64
Lunch Lady (earned last year, deposited this year)	\$71.50
Parent Involvement Grant	\$500.00
Halloween Dance-a-thon	\$7,942.00
Christmas Photo Shoot	\$3,077.00
Krispy Kreme Fundraiser	\$1,685.10
Fun Fair (\$8102.10 in sales, \$1200 in donations)	\$9,302.10
Pizza	\$44,745.10
Total Revenue	\$67,515.94

Total Revenue + carry over from Sept 2023: \$69,554.88

Expenses:	
Bank Services Charges (\$4.95 x 12 months)	\$59.40
Purchase of Cheques	\$116.79
Open House BBQ	\$1,406.52
Halloween Dance-a-thon	\$509.13
Christmas Photo Shoot	\$431.47
Krispy Kreme Fundraiser	\$900.40
Fun Fair	\$5,712.65
Brave	\$3,113.15
MS Athletic Fees	\$908.00
Ice Cream for Sacraments (last year)	\$474.60
Pancake Tuesday	\$694.84
Bulletin Board	\$28.07
Money transferred to SGF	\$5,000
Spring Fling Dance	\$96.05
Grade 8 Grad	\$2,000.00
Grade 8 Trip (budgeted \$5600. \$5300 used for trip, \$300 used toward grad)	\$5,600.00
Journey into Learning Bags	\$400.00
Coach Martinez (\$500 P.I.G. + \$460.50)	\$960.50
Money for staff to support student learning (6 staff)	\$575.04
Treats for Sacraments	\$67.75

Pizza	\$30,824.71
Total Expenses:	\$59,879.07

Current Balane: \$9675.81

Outstanding expenses for 2023-2024 school year:

Money for staff to support student learning	(est)	\$3,100.00	(\$575.04 already spent)
Track and Field Ribbons	(est)	\$100.00	
Freezies for play day (likely free with contact)	(est)	\$300.00	
Pizza for the month of June	(est)	\$4,500.00	
Sept. 2024 Open House BBQ	(act)	\$1,500.00	

Total Committed Funds: est. \$9500

Left over for September 2024-2025: \$175.81

2. Principal Report

Administration expressed gratitude to volunteers of CSC that put on the Funfair. Lots of positive feedback received from the event attendees. Gratitude expressed for the members of School Council and their efforts throughout the school year.

June Catholic Life School Wide Novena for the Sacred Heart of Jesus. Classes joined via teams after last recess.

Sunday, June 9th was confirmation for grade 7's. Congratulations to all the students who received their confirmation.

Suggestion made by administration to purchase a memento to commemorate their sacrament. (i.e. Rosary bracelet) for students to have something to keep with them for future sacraments.

End of School Assembly is June 27th. Grade 3-4 will be leading that. It is being held on the gym at 9am.

Youth Faith Ambassadors received their T-Shirts. This is their first year and the SFA community Ms. Zap received an award for New Ministry Leadership and Excellence from Bishop Ivan Camilleri. Congratulations to Ms. Zap and thank you for all she has done to create and support the Youth Faith Ambassadors.

This Month is Pride Month and with accordance with the DPCDSB the pride flag is allowed to be on display within the school for the month of June.

Grade 3 and Grade 6 students were commended for completing the EQAO.

Grade 6-7 Edwin computers are to be returned this Friday to prepare for return to the board.

Health and Safety: Grade 3's are participating in Swim to Survive.

Track and Field was completed, and Family tournament is coming up on June 19, rain date June 20th.

Boys and Girls made it to the family softball tournament. Dance team went to Iona. The School Choir will lead songs in the final school mass. Thank you to all the teachers that support all these endeavours, run clubs and attend events with students.

School Play Day is June 26th. Thank you to Ms. Blackmore for organizing this day. Parent volunteers needed to support refreshment station.

Ice cream for sacraments Terra Cotta; no order has been made. Decision made to purchase ice pops for students. Approx 110 treats required. Katherine Irvine volunteered to pick up treats from Costco and will deliver to the school. Date proposed: Wednesday, June 19th, 2024.

2024-2025 Dates to remember:

September 16th, 2024, is the first PD (re-organization date)

September 25th, 2024 is the Open House and BBQ for SFA community. Request made for School Council to help support the cost of this. Water, juice box, burger. Vote made to support BBQ with \$1500. *See Action Items below.*

September 26th, 2024 fall photo day

March 20th, 2025 is grade 8 and SK photo for composite

Wednesday, October 2nd, 2024 at 6pm proposed to be the LAST School council meeting, election and first school council meeting of 2024-2025

All meeting dates proposed in Future Meeting Dates Section below.

Soccer during recess was removed after physical frustration were being expressed among students. Students were encouraged to create a code of conduct following Catholic virtues to have soccer reinstated. Several groups have taken initiative to work on completing this task.

Staff continue to enforce and encourage positive behaviour expectations. Students have been responding well to high levels of structure. Students are learning accountability

Teacher Rep: Some items teachers purchased from CSC \$3100 support for classrooms include: kerplunk, large jenga, mini white boards, white board markers, erasers, mindful colouring books, play money, board games, pastels, stickers, rulers, art supplies, playing cards etc.

3. Parish Report: No updates provided

D. Information/Updates

1. Central Committee for Catholic School Council CCCSC Report: No updates provided
2. Ontario Association of Parents in Catholic Education OAPCE Report: No updates

E. Action Items

1. Play Day- Refreshment Station – CSC to provide refreshments (i.e. freezies) up to a cost of \$300. Vote: Michelle Baker Moved Motion, Second by Melissa DiMauro. Motion Approved

**Volunteers needed to support the refreshment station.*

2. Planning Forward: Fall BBQ & Open House – Request made for \$1500 support from CSC to offset cost of BBQ. Motion Moved: Melissa Di Mauro, Katherine Seconded. Motion Approved.

F. Future Meetings

Wednesday, October 2nd, 2024, at 6pm proposed to be the LAST School council meeting, election and first school council meeting of 2024-2025

Wednesday, November 6th, 2024 – budget and priorities for the year

Wednesday, December 4th, 2025, 2025 – Christmas planning

Wednesday, February 5th, 2025

Wednesday April 2nd, 2025

Wednesday June 4th, 2025

G. Adjournment- Motion put forward Jennifer Nunes, seconded Katherine Irvine. Motion Carried